Travel Agent Commission Calculation – CloudPM Rate Codes

The commissionable amount on the Rate code is there in case you have a Rate Code that would have a special commissionable amount. For example in case you wanted to offer an incentive for Travel Agents to book a specific rate code you could offer a 15% commission as opposed to the standard 10%. So since you wouldn’t want to offer 15% on all rates you would just set the one rate code to 15%.

If you don’t have a specific commission amount on a rate code then you would simply mark the rate code as commissionable and leave the amount blank or as zeros – Zeros do not indicate non commissionable they indicate that the Travel Agent commission amount is to be used.

Commissionable amounts are used in this priority
1. Non-Commissionable setting on either the rate code or TA
2. Rate Code
3. Travel Agent

So therefore if the rate code has a commissionable amount it will be used before the Travel Agents commissionable amount. If the rate code has no amount then the Travel Agent commissionable amount will be used. If either is marked as non commissionable that will be used.
Travel Agent Commission Report

Shows travel agent commissions due for each agency included in PMS database, based on guest account information (included).

Filter Options: 
Start Date, End Date
Include Non-Commissionable (guest stays)

Sort Options: 
by Travel Agent
By IATA #

Travel Agent Account Header
Agent 
Agency name and address
IATA 
IATA number for agency; validated in PMS database
Commission 
Displays Commission rate for Travel Agent account (Percentage of Room Rate (%))

Guest Records
Guest Name 
Last Name, First Name from associated guest reservation
Confirmation 
Confirmation number on the reservation
Arrive 
Arrival date
Depart 
Departure date
# Nights 
Length of Stay, total Room Nights
Status 
Status of guest reservation at time of generated report
Rate Code 
Rate Code associated with guest reservation
Room Revenue 
Room revenue posted during guest stay, to date
Other Revenue 
Non-Room revenue posted during guest stay, to date
Commission Percent 
Commission percentage/amount used in Commission Due calculation
Commission Due 
Commission due to agency from booking;
Commission Due = Room Revenue X Commission Rate (%)